

Self appraisal report for Year (2022-23)

Auditor Agency: S N PANDEY(NATIONAL POWER TRAINING INSTITUTE)

Ministry Name: Ministry of Power

Department Name:

Public Authority Name: Central Power Research Institute

Sr. No	Details of disclosure	Category	Marks	Obtained Mark	Remarks	Auditor Category	Auditor Marks	Auditor Remarks/URL
1	Organisation and Function							
1.1	Particulars of its organisation, functions and duties[Section 4(1)(b)(i)]							
1.1.1	Name and address of the Organization	Fully Met	1.28	1.28	www.cpri.res.in	Fully Met	1.28	Information Available
1.1.2	Head of the organization	Fully Met	1.28	1.28	www.cpri.res.in	Fully Met	1.28	Information Available
1.1.3	Vision, Mission and Key objectives	Fully Met	1.28	1.28	www.cpri.res.in	Fully Met	1.28	Information Available
1.1.4	Function and duties	Fully Met	1.28	1.28	www.cpri.res.in	Fully Met	1.28	Information Available
1.1.5	Organization Chart	Fully Met	1.28	1.28	www.cpri.res.in	Fully Met	1.28	Information Available
1.1.6	Any other details-the genesis, inception, formation of the department and the HoDs from time to time as well as the committees/ Commissions constituted from time to time have been dealt	Fully Met	1.28	1.28	www.cpri.res.in	Fully Met	1.28	Information Available
1.2	Power and duties of its officers and employees[Section 4(1) (b)(ii)]							
1.2.1	Powers and duties of officers (administrative, financial and judicial)	Fully Met	1.54	1.54	www.cpri.res.in	Fully Met	1.54	Information Available
1.2.2	Power and duties of other employees	Fully Met	1.54	1.54	www.cpri.res.in	Fully Met	1.54	Information Available

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1.2.3	Rules/ orders under which powers and duty are derived and	Fully Met	1.54	1.54	www.cpri.res.in	Fully Met	1.54	Information Available
1.2.4	Exercised	Fully Met	1.54	1.54	www.cpri.res.in	Fully Met	1.54	Information Available
1.2.5	Work allocation	Fully Met	1.54	1.54	www.cpri.res.in	Fully Met	1.54	Information Available
1.3	Procedure followed in decision making process [Section 4(1)(b)(iii)]							
1.3.1	Process of decision making Identify key decision making points	Fully Met	1.54	1.54	www.cpri.res.in	Fully Met	1.54	Information Available
1.3.2	Final decision making authority	Fully Met	1.54	1.54	www.cpri.res.in	Fully Met	1.54	Information Available
1.3.3	Related provisions, acts, rules etc.	Fully Met	1.54	1.54	www.cpri.res.in	Fully Met	1.54	Information Available
1.3.4	Time limit for taking a decisions, if any	Partially Met	1.54	0.77	www.cpri.res.in	Partially Met	0.77	More Information needed
1.3.5	Channel of supervision and accountability	Fully Met	1.54	1.54	www.cpri.res.in	Fully Met	1.54	Information Available
1.4	Norms for discharge of functions[Section 4(1)(b)(iv)]							
1.4.1	Nature of functions/ services offered	Fully Met	1.54	1.54	www.cpri.res.in	Fully Met	1.54	Information Available
1.4.2	Norms/ standards for functions/ service delivery	Fully Met	1.54	1.54	www.cpri.res.in	Fully Met	1.54	Information Available
1.4.3	Process by which these services can be accessed	Fully Met	1.54	1.54	www.cpri.res.in	Fully Met	1.54	Information Available
1.4.4	Time-limit for achieving the targets	Partially Met	1.54	0.77	www.cpri.res.in	Partially Met	0.77	More information to be provided
1.4.5	Process of redress of grievances	Fully Met	1.54	1.54	www.cpri.res.in	Fully Met	1.54	Information Available
1.5	Rules, regulations, instructions manual and records for discharging functions[Section 4(1)(b)(v)]							
1.5.1	Title and nature of the record/ manual	Fully Met	1.92	1.92	www.cpri.res.in	Fully Met	1.92	Information

Sr. No	Details of disclosure	Category	Marks	Obtained Mark	Remarks	Auditor Category	Auditor Marks	Auditor Remarks/URL
	/instruction.				n			Available
1.5.2	List of Rules, regulations, instructions manuals and records.	Fully Met	1.92	1.92	www.cpri.res.in	Fully Met	1.92	Information Available
1.5.3	Acts/ Rules manuals etc.	Fully Met	1.92	1.92	www.cpri.res.in	Fully Met	1.92	Information Available
1.5.4	Transfer policy and transfer orders	Fully Met	1.92	1.92	www.cpri.res.in	Fully Met	1.92	Information Available
1.6	Categories of documents held by the authority under its control[Section 4(1)(b) (vi)]							
1.6.1	Categories of documents	Fully Met	3.85	3.85	www.cpri.res.in	Fully Met	3.85	Information Available
1.6.2	Custodian of documents/categories	Fully Met	3.85	3.85	www.cpri.res.in	Fully Met	3.85	Information Available
1.7	Boards, Councils, Committees and other Bodies constituted as part of the Public Authority [Section 4(1)(b)(viii)]							
1.7.1	Name of Boards, Council, Committee etc.	Fully Met	0.96	0.96	www.cpri.res.in	Fully Met	0.96	Information Available
1.7.2	Composition	Fully Met	0.96	0.96	www.cpri.res.in	Fully Met	0.96	Information Available
1.7.3	Dates from which constituted	Fully Met	0.96	0.96	www.cpri.res.in	Fully Met	0.96	Information Available
1.7.4	Term/ Tenure	Partially Met	0.96	0.48	www.cpri.res.in	Partially Met	0.48	More Information to be provided
1.7.5	Powers and functions	Fully Met	0.96	0.96	www.cpri.res.in	Fully Met	0.96	Information Available
1.7.6	Whether their meetings are open to the public?	Not Applicable	0	0	empty	Not Applicable	0	Not Available
1.7.7	Whether the minutes of the meetings are open to the public?	Not Applicable	0	0	empty	Not Applicable	0	Not Available
1.7.8	Place where the minutes if open to the public are available?	Not Applicable	0	0	empty	Not Applicable	0	Not Available
1.8	Directory of officers and employees[Section 4(1) (b) (ix)]							
1.8.1	Name and designation	Fully Met	3.85	3.85	www.cpri.res.in	Fully Met	3.85	Information Available

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1.8.2	Telephone , fax and email ID	Fully Met	3.85	3.85	www.cpri.res.in	Fully Met	3.85	Information Available
1.9	Monthly Remuneration received by officers & employees including system of compensation[Section 4(1) (b) (x)]							
1.9.1	List of employees with Gross monthly remuneration	Fully Met	3.85	3.85	www.cpri.res.in	Fully Met	3.85	Information Available
1.9.2	System of compensation as provided in its regulations	Fully Met	3.85	3.85	www.cpri.res.in	Fully Met	3.85	Information Available
1.10	Name, designation and other particulars of public information officers[Section 4(1) (b) (xvi)]							
1.10.1	Name and designation of the public information officer (PIO), Assistant Public Information officer (APIO) & Appellate Authority	Fully Met	3.85	3.85	www.cpri.res.in	Fully Met	3.85	Information Available
1.10.2	Address, telephone numbers and email ID of each designated official.	Fully Met	3.85	3.85	www.cpri.res.in	Fully Met	3.85	Information Available
1.11	No. Of employees against whom Disciplinary action has been proposed/ taken(Section 4(2))							
1.11.1	No. of employees against whom disciplinary action has been (i) Pending for Minor penalty or major penalty proceedings	Fully Met	3.85	3.85	www.cpri.res.in	Fully Met	3.85	Information Available
1.11.2	(ii) Finalised for Minor penalty or major penalty proceedings	Partially Met	3.85	1.93	www.cpri.res.in	Partially Met	1.93	More Information to be provided
1.12	Programmes to advance understanding of RTI(Section 26)							
1.12.1	Educational programmes	Fully Met	1.92	1.92	www.cpri.res.in	Fully Met	1.92	Information Available
1.12.2	Efforts to encourage public authority to participate in these programmes	Fully Met	1.92	1.92	www.cpri.res.in	Fully Met	1.92	Information Available
1.12.3	Training of CPIO/APIO	Fully Met	1.92	1.92	www.cpri.res.in	Fully Met	1.92	Information Available
1.12.4	Update & publish guidelines on RTI by the Public Authorities concerned	Fully Met	1.92	1.92	www.cpri.res.in	Fully Met	1.92	Information Available
1.13	Transfer policy and transfer orders[F No. 1/6/2011- IR dt. 15.4.2013]							
1.13.1	Transfer Policy And Transfer Orders[F No. 1/6/2011- IR Dt. 15.4.2013]	Fully Met	7.69	7.69	www.cpri.res.in	Fully Met	7.69	Information Not Available

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Total			97	93		97	93	
2	Budget and Programme							
2.1	Budget allocated to each agency including all plans, proposed expenditure and reports on disbursements made etc.[Section 4(1)(b)(xi)]							
2.1.1	Total Budget for the public authority	Fully Met	10	10.00	www.cpri.res.in	Fully Met	10.00	Information Available
2.1.2	Budget for each agency and plan & programmes	Fully Met	10	10.00	www.cpri.res.in	Fully Met	10.00	Information Available
2.1.3	Proposed expenditures	Fully Met	10	10.00	www.cpri.res.in	Fully Met	10.00	Information Available
2.1.4	Revised budget for each agency, if any	Fully Met	10	10.00	www.cpri.res.in	Fully Met	10.00	Information Available
2.1.5	Report on disbursements made and place where the related reports are available	Fully Met	10	10.00	www.cpri.res.in	Fully Met	10.00	Information Available
2.2	Foreign and domestic tours(F.No. 1/8/2012- IR dt. 11.9.2012)							
2.2.1	Budget	Not Applicable	0	0	empty	Not Applicable	0	Note Applicable
2.2.2	Foreign and domestic Tours by ministries and officials of the rank of Joint Secretary to the Government and above, as well as the heads of the Department.- (a) Places visited, (b) The period of visit, (c) The number of members in the official delegation, (d) Expenditure on the visit	Not Applicable	0	0	empty	Not Applicable	0	Note Applicable
2.2.3	Information related to procurements- (a) Notice/tender enquires, and corrigenda if any thereon, (b) Details of the bids awarded comprising the names of the suppliers of goods/ services being procured, (c) The works contracts concluded – in any such combination of the above-and, (d) The rate/ rates and the total amount at which such procurement or works contract is to be executed.	Fully Met	16.67	16.67	www.cpri.res.in	Fully Met	16.67	Information Available

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2.3	Manner of execution of subsidy programme [Section 4(i)(b)(xii)]							
2.3.1	Name of the programme of activity	Not Applicable	0	0	empty	Not Applicable	0	Note Applicable
2.3.2	Objective of the programme	Not Applicable	0	0	empty	Not Applicable	0	Note Applicable
2.3.3	Procedure to avail benefits	Not Applicable	0	0	empty	Not Applicable	0	Note Applicable
2.3.4	Duration of the programme/ scheme	Not Applicable	0	0	empty	Not Applicable	0	Note Applicable
2.3.5	Physical and financial targets of the programme	Not Applicable	0	0	empty	Not Applicable	0	Note Applicable
2.3.6	Nature/ scale of subsidy /amount allotted	Not Applicable	0	0	empty	Not Applicable	0	Note Applicable
2.3.7	Eligibility criteria for grant of subsidy	Not Applicable	0	0	empty	Not Applicable	0	Note Applicable
2.3.8	Details of beneficiaries of subsidy programme (number, profile etc)	Not Applicable	0	0	empty	Not Applicable	0	Note Applicable
2.4	Discretionary and non-discretionary grants [F. No. 1/6/2011-IR dt. 15.04.2013]							
2.4.1	Discretionary and non-discretionary grants/ allocations to State Govt./ NGOs/other institutions	Not Applicable	0	0	empty	Not Applicable	0	Note Applicable
2.4.2	Annual accounts of all legal entities who are provided grants by public authorities	Not Applicable	0	0	empty	Not Applicable	0	Note Applicable
2.5	Particulars of recipients of concessions, permits of authorizations granted by the public authority[Section 4(1) (b) (xiii)]							
2.5.1	Concessions, permits or authorizations granted by public authority	Not Applicable	0	0	empty	Not Applicable	0	Note Applicable
2.5.2	For each concessions, permit or authorization granted - (a) Eligibility criteria, (b) Procedure for getting the concession/ grant and/ or permits of authorizations, (c) Name and address of the recipients given concessions/ permits or authorizations, (d) Date of award of concessions/ permits of authorizations	Not Applicable	0	0	empty	Not Applicable	0	Note Applicable

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2.6	CAG & PAC paras [F No. 1/6/2011- IR dt. 15.4.2013]							
2.6.1	CAG and PAC paras and the action taken reports (ATRs) after these have been laid on the table of both houses of the parliament.	Not Applicable	0	0	empty	Not Applicable	0	Note Applicable
Total			67	67		67	67	
3	Publicity Band Public interface							
3.1	Particulars for any arrangement for consultation with or representation by the members of the public in relation to the formulation of policy or implementation there of [Section 4(1)(b)(vii)] [F No 1/6/2011-IR dt. 15.04.2013]							
3.1.1	Relevant Acts, Rules, Forms and other documents which are normally accessed by citizens	Fully Met	12.5	12.50	www.cpri.res.in	Fully Met	12.50	Information Available
3.1.2	Arrangements for consultation with or representation by - (a) Members of the public in policy formulation/ policy implementation, (b) Day & time allotted for visitors,(c) Contact details of Information & Facilitation Counter (IFC) to provide publications frequently sought by RTI applicants	Partially Met	12.5	6.25	www.cpri.res.in	Partially Met	6.25	More information to be provided
3.1.3	Public- private partnerships (PPP)- Details of Special Purpose Vehicle (SPV), if any	Not Applicable	0	0	empty	Not Applicable	0	Not Applicable
3.1.4	Public- private partnerships (PPP)- Detailed project reports (DPRs)	Not Applicable	0	0	empty	Not Applicable	0	Not Applicable
3.1.5	Public- private partnerships (PPP)- Concession agreements.	Not Applicable	0	0	empty	Not Applicable	0	Not Applicable
3.1.6	Public- private partnerships (PPP)- Operation and maintenance manuals	Not Applicable	0	0	empty	Not Applicable	0	Not Applicable
3.1.7	Public- private partnerships (PPP) - Other documents generated as part of the implementation of the PPP	Not Applicable	0	0	empty	Not Applicable	0	Not Applicable
3.1.8	Public- private partnerships (PPP) - Information relating to fees, tolls, or the other kinds of revenues that may be collected under	Not Applicable	0	0	empty	Not Applicable	0	Not Applicable

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Sr. No	Details of disclosure	Category	Marks	Obtained Mark	Remarks	Auditor Category	Auditor Marks	Auditor Remarks/URL
5.1.1	Name & details of - (a) Current CPIOs & FAAs, (b) Earlier CPIO & FAAs from 1.1.2015	Fully Met	20	20.00	www.cpri.res.in	Fully Met	20.00	Information available
5.1.2	Details of third party audit of voluntary disclosure - (a) Dates of audit carried out , (b) Report of the audit carried out	Fully Met	20	20.00	www.cpri.res.in	Not Met	0	Information not available
5.1.3	Appointment of Nodal Officers not below the rank of Joint Secretary/ Additional HoD - (a) Date of appointment , (b) Name & Designation of the officers	Fully Met	20	20.00	www.cpri.res.in	Fully Met	20.00	Information available
5.1.4	Consultancy committee of key stake holders for advice on suo-motu disclosure - (a) Dates from which constituted, (b) Name & Designation of the officers	Not Met	20	0	empty	Not Met	0	Information not available
5.1.5	Committee of PIOs/FAAs with rich experience in RTI to identify frequently sought information under RTI - (a) Dates from which constituted, (b) Name & Designation of the Officers	Not Met	20	0	empty	Not Met	0	Information not available
Total			100	60		100	40	
6	Information Disclosed on own Initiative							
6.1	Item / information disclosed so that public have minimum resort to use of RTI Act to obtain information							
6.1.1	Item / information disclosed so that public have minimum resort to use of RTI Act to obtain information	Fully Met	25	25.00	www.cpri.res.in	Fully Met	25.00	Information available
6.2	Guidelines for Indian Government Websites (GIGW) is followed (released in February, 2009 and included in the Central Secretariat Manual of Office Procedures (CSMOP) by Department of Administrative Reforms and Public Grievances, Ministry of Personnel, Publ							
6.2.1	Whether STQC certification obtained and its validity	Fully Met	12.5	12.50	www.cpri.res.in	Partially Met	6.25	More information needed
6.2.2	Does the website show the certificate on the Website?	Fully Met	12.5	12.50	www.cpri.res.in	Not Met	0	Information Not Available
Total			50	50		50	31	

Sr. No	Details of disclosure	Category	Marks	Obtained Mark	Remarks	Auditor Category	Auditor Marks	Auditor Remarks/URL
Grand Total			660	598		660	559	