

केन्द्रीय विद्युत अनुसंधान संस्थान

पो.बा.सं. ८०६६, बेंगलूर-५६००८०

प्रशासन अनुभाग- I

No.CPRI/Adm/3(6)/2018

26<sup>th</sup> June 2018

**CIRCULAR**

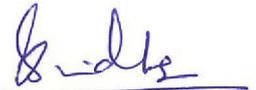
Sub: Pensioners visiting hours to CPRI -reg

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Hitherto the Pensioners of the Institute desirous of visiting the campus for certain clarifications, submission of claims etc., were permitted to visit CPRI from 4.00 PM to 5.00 PM on all working days by issue of visitor pass at the reception at Main Gate. In order to facilitate easy entry of Pensioners of the Institute, with the approval of the Competent Authority it has been decided to regulate the visit of the Institute Pensioners by maintaining a Pensioners Visit Register at the Main Gate wherein the following shall be complied:

1. The Pensioners shall produce their Pensioner's Card and record the entry time and exit time in the register and may be permitted entry between 3.00 PM to 5.00 PM on all working days through the Main Gate.
2. Such of the Pensioners who are not carrying their Pensioner's ID card shall obtain a visitor pass at CPRI Main Gate to facilitate entry between 3.00 PM to 5.00 PM.
3. The copy of the circular shall be posted on the CPRI webpage in the "About Pensioners" column.

This procedure shall be implemented with immediate effect and supersedes all earlier instructions on Pensioners visit into the campus.



(बी. श्रीधर)

मुख्य प्रशासनिक अधिकारी

**To**

- 01 All Notice Boards of Divisions/Labs/Sections
- 02 Chief Accounts Officer
- 03 Security Officer
- 04 Sr. PA Grade I to Director
- 05 Sr. PA Grade I to DG